How to make the most of becoming a Chartered Chemist

How to succeed as a CChem mentor

ROYAL SOCIETY OF CHEMISTRY

How to succeed as a CChem mentor

- Planning your CChem application
- How to pick an effective CChem mentor
- **How to succeed as a CChem mentor**
- Making time for CChem
- Self-reflecting for the CChem statements
- Ideas for members in academia
- How to succeed as a CChem mentee

As a CChem mentor, you are a valuable part of the CChem process.
Here are some ideas to help you get the most from your mentorship.

Your role as a CChem mentor

- Meet **regularly** with your mentee
- Encourage **self-reflection** through discussion
- Maintain **confidentiality**
- Treat your mentee **respectfully** and **supportively**
- Help your mentee identify suitable **opportunities**
- Provide supportive **comments**
- **Make the first peer recommendation for CChem**

Help and resources

- Guidance for mentees
- Role and responsibilities of a mentor
- Members' area

For consultations, as well as email or phone support from our staff, please get in touch.

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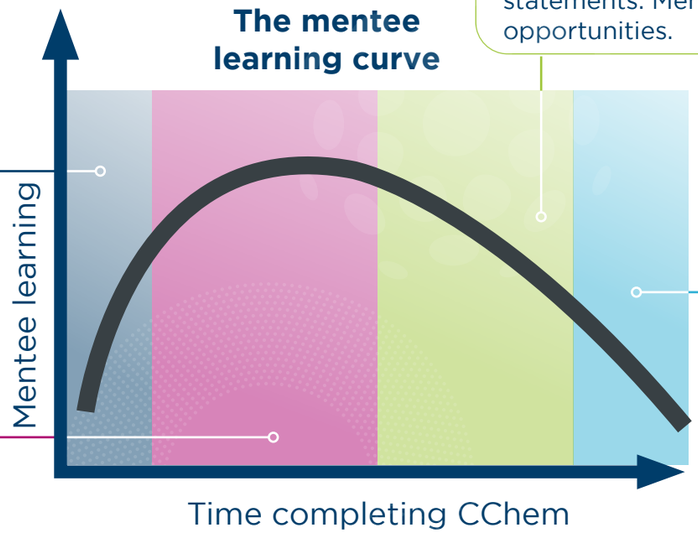
Remember to review your mentee's choice for suitable examples (i.e. the scenario) they wish to use against the attributes regularly and earlier on in their journey.

Submit 12 month report (progress summary) if mentee is on the 2 year Professional Development Pathway

Agree plan for CChem. Submit 6 month report (plan) if mentee is on the 2 year Professional Development Pathway



Gather and review evidence and examples. Mentor challenges mentee focusing on examples not statements. Mentee seizes development opportunities.

Finalising

Mentee finalises evidence, prepares for review.

Final review and approval by mentor before submission.

Submit final report to the RSC if mentee is on either the Direct or the 2 year Professional Development Pathway.

Or submit documentation to accredited employer Scheme Coordinator if on an accredited scheme.

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Your first meeting

Arrange it together. Face to face or over video call is best.

Before the meeting, reflect on what CChem means to you and remind yourself of the CChem attributes.

In the meeting:

- agree how often you will meet
- arrange when you will meet
- discuss how your mentee will use the meetings
- firm up your mentee's goals
- write down these goals
- plan your next meeting
- agree what your mentee will achieve for the next meeting (for example, a plan of action)

Coaching questions

Use non-directive, open-style questions.

Ask your mentee:

- What did you do? What was the goal?
- What were your options? Why did you choose to do it that way?
- What was behind your motivations?
- How did you achieve your goals?
- What did you learn from this outcome?
- Are there other examples? Are they similar or different? How?
- How does this fit against this attribute?
- Who did your actions impact and why?

TOP TIP!

Asking your mentee how they pass information on to others, or how they update others, is a good way of identifying sources of primary evidence for their portfolio.

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For further information and assistance

cchem@rsc.org

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ADVANCING CHEMISTRY. TOGETHER.