

RSC Undergraduate Research Bursaries Frequently Asked Questions

Membership requirements & details on how to upgrade membership

All applicants must be an RSC member.

Student applicants must be RSC members at the time of the application deadline and for the duration of the bursary period. Student membership is free and it is very quick and easy to join. For more details, please see our [membership page](#) which includes a code to use when applying. This will be checked by RSC staff and the applicant's RSC membership must be **confirmed** at the bursary application deadline – it is not sufficient to have a membership application in process.

How do I submit my application to the Undergraduate Research Bursaries?

You need to log onto our online application system. If you have not used the SurveyMonkey Apply system before, you will need to create an account (this is not an RSC system and so your RSC membership login will not work). Once you have created an account, it will take you step-by-step through completing your application, from entering your details, uploading your project proposal and obtaining the required contributions from your collaborator or supervisor/line manager.

I would like to apply to the Undergraduate Research Bursaries but I am not based in the UK or Ireland.

Students must be registered at a UK or Republic of Ireland Institution (whether full-time or part-time) for the majority of their undergraduate degree in the chemical sciences.

I am in my first or final year of my undergraduate degree, can I apply?

Students must be in the middle years of their first undergraduate degree at the time of application (i.e. year 2 of a 3 year course or years 2 or 3 of a 4 year course).

Mature students are eligible to apply, but must not have a previous degree in any subject.

Can I save my application to return and complete at a later stage?

You are not required to complete your application on the same day you start it. You have the option to save your application as you go through allowing you to return multiple times prior to submission.

How do I include the details for my Supervisor, Tutor and Supervisor's Head of Department in my application?

There are specific "tasks" available on the application system for the project supervisor, your academic tutor and the supervisor's Head of Department. You can "invite" the project supervisor, your academic tutor and the supervisor's Head of Department through these tasks by providing their names and email addresses. The SurveyMonkey Apply system will then send them an email, which includes a link to your application. Clicking this link will allow them to login (or sign up) to complete their tasks online.

Please note that you are required to complete all previous sections of the application form before you can request the Head of Department declaration. Please ensure you give the Heads of Department enough time before the application deadline to complete their task. If you do not know who your Head of Department is, please contact your project supervisor. If your project is not at the University in which you are enrolled, you need to nominate the Head of Department at the institution you are visiting.

What does my Supervisor, Tutor and Supervisor's Head of Department need to do for my application?

- Supervisors are required to complete their specific task on the application form, which requests information about the project you would be undertaking.
- Tutors are required to provide a letter of support.
- Head of Departments are required to confirm that they are aware of and support your application.

Can I apply to the Undergraduate Research Bursaries and another RSC grant scheme concurrently, and with the same (or different) proposal?

Applicants can only receive one RSC grant for a given activity. You can concurrently apply to other RSC schemes for the same activity as in your Undergraduate Research Bursaries application, but if you are successful on multiple applications, you should inform us immediately and indicate which one you would like to take forward.

You must not be in receipt of financial support from other sources for the project that is the subject of application.

This restriction does not apply if your applications are for different activities or projects.